**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**December 18, 2023**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Tom Wade, Mike Easter

**ABSENT:** Carole Chadima

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, four members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
	1. Shawn Olson would like to head the set-up of a public market to start in spring. This will be added to the January 2024 agenda for Motion of Board Approval.
3. **CONSENT CALENDAR:**
	1. Approval of December 2023Agenda – Anne Solikmoved to approve the November Agenda. Tom Wade seconded. Motion approved by unanimous vote.
	2. Approval of November 2023Minutes- Solik moved to approve the October Minutes. Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Wade announces that volunteers have mulched around the new trees.
	2. Solik and Michael Travers report they attended a county wide Recreation Resiliency Meeting.
5. **REPORTS:**
	1. Library Report; Renee Wade- see attached.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities- nothing new to report.
		2. **Treasurer’s Report** – Anne Solik
			1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Travers motions to approve warrants as presented. Seconded by Wade. Action approved by unanimous vote.

 Accounts Receivable- Receivables from KidzKount.

* + 1. **Outreach Report-** Reese attended the Grizzly Hill School Community Schools Program Meeting.
		2. **Special Projects Report-**
			1. Solar Project: Olson suggested putting the panels out in the open field available instead of on the roof.
1. **NEW BUSINESS**
	1. TRESD MOU- Solik will draw up a draft
	2. December Review of Board Officers; keep them all.
2. **OLD BUSINESS-** No Old Business
3. **NEXT MEETING:** Next regular meeting is Monday, January 15, 2024
4. **ADJOURNMENT:** Meeting adjourned at 7:00 PM.

Christina Reese

 Christina Reese, Board Secretary