**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**July 17, 2023**

**MINUTES**

**PRESENT:** Michael Travers, Chair; Anne Solik; Mike Easter, Carol Chadima, Tom Wade

**ABSENT:** -

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR:**
	1. Approval of July 17, 2023Agenda – Ann Solikmoved to approve the April Agenda. Tom Wade seconded. Motion approved by unanimous vote.
	2. Approval of June 19, 2023Minutes- Solik moved to approve the April Minutes. Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
5. **REPORTS:**
	1. Library Report; Renee Wade- see attached.
		1. Library is opening on Wednesdays to be available 5 days a week.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers reports property insurance policy has been approved and paid for, cost hasn’t gone up.
			2. Community Orchard Project Proposal.
		2. **Treasurer’s Report** – Anne Solik
			1. Solik reports she has been fulfilling requests of the Auditors.
			2. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Travers. Action approved by unanimous vote.

* + - 1. Accounts Receivable- No receivables this month. Check from State is expected soon.
		1. **Outreach Report-** Nothing new to report
		2. **Special Projects Reports**
			1. **Playground Development**

Mike Easter is working on getting quotes on astroturf for the floor of the playground.

1. **NEW BUSINESS**
	1. Solik will look into grants for the future
2. **OLD BUSINESS**
	1. **No Old Business.**
3. **NEXT MEETING:** Next regular meeting is Monday August 21, 2023
4. **ADJOURNMENT:** Meeting adjourned at 6:47 PM.

Christina Reese

 Christina Reese, Board Secretary