**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**March 18, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima, Anne Solik

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
   1. **Jonathan Farrell, TRESD trustee updates on Orchard Committee Proposal.**
      1. Regarding overall plan, including water and space usage. See attached.
3. **CONSENT CALENDAR: (ACTION)**
   1. Approval of March 2024Agenda – Anne Solik moved to approve the Agenda. Tom Wade seconded. Motion approved by unanimous vote.
   2. Approval of February 2024Minutes- Anne Solik moved to approve the Minutes. Tom Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
   1. Easter reports OTP will stay with Suburban Propane.
5. **REPORTS**
   1. Library Report; Shannon Little reports- see attached.
   2. Board Member Reports and Projects
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. Filled out forms for this year’s property insurance, to start in June 2024.
         2. Soccer Camp on the field for 3 days in June.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached***. (ACTION)**

A list of warrants presented, signatures gathered. Solik motions to approve warrants as presented. Seconded by Wade. Action approved by unanimous vote.

**b.** Accounts Receivable- Receivables from Library for 1 year of rent, propane, PG&E reimbursement. KidsKount

**iii. Outreach Report- Anne Solik-**

1. Anne attended the County Recreation Resiliency Meeting
2. **NEW BUSINESS** 
   1. **Orchard Committee Proposal (ACTION)**
      1. Wade motions to approve the 2024 Orchard Committee Proposal. Easter seconds the motion. All approve with a unanimous vote.
   2. **Public Market- Jasper (public) came to express interest and desire to participate**
      1. Flea Market
      2. Private Member Association (club)
      3. Jasper to find more info and return to April Meeting.
3. **OLD BUSINESS**
   1. **Solar Project (tabled)**
4. **NEXT MEETING:** Next regular meeting is Monday, April 15, 2024
5. **ADJOURNMENT:** Meeting adjourned at 7:05 PM.

Christina Reese

Christina Reese, Board Secretary