**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**February 19, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima, Anne Solik

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
	1. **Jonathan Farrell, TRESD trustee brings an official Orchard Committee Proposal (attached).**
		1. Travers Proposes Wade joins the Committee.
		2. Solik will draw up a MOU to include shared costs of water.
		3. Board will vote on this action at March 2024 OTP Board Meeting.
3. **CONSENT CALENDAR:**
	1. Approval of February 2024Agenda – Anne Solik moved to approve the February Agenda. Tom Wade seconded. Motion approved by unanimous vote.
	2. Approval of January 2024Minutes- Anne Solik moved to approve the January Minutes. Tom Wade seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Solik reports there will be a OTP walk through on 2/29/24 with County Supervisors as a part of the Special Districts Recreation Coalition.
5. **REPORTS:**
	1. Library Report; Bethany Thomas reports- see attached.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities

- Gravel was delivered to fill in the pot holes on the road.

* + 1. **Treasurer’s Report** – Anne Solik
			1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Travers motions to approve warrants as presented. Seconded by Wade. Action approved by unanimous vote.

- Accounts Receivable- Receivables from Library

  **b.** Bills are high; a Financial Committee would be beneficial.

 **iii. Outreach Report- Anne Solik-**

 **Add Anne as admin for OTP webpage**

* + 1. **Public Market (tabled until spring)**
1. **NEW BUSINESS**
	1. **Solar Project (tabled)**
2. **OLD BUSINESS**
	1. None to report.
3. **NEXT MEETING:** Next regular meeting is Monday, March 18, 2024
4. **ADJOURNMENT:** Meeting adjourned at 7:30 PM.

Christina Reese

 Christina Reese, Board Secretary