**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**April 17, 2023**

**MINUTES**

**PRESENT:** Michael Travers, Chair; Anne Solik; Mike Easter, Carol Chadima, Tom Wade

**ABSENT:** -

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*

Mike Easter reports a dog fight occurred at the park last week. Both parties agreed to settle disputes privately.

1. **CONSENT CALENDAR:**
	1. Approval of April 17, 2023Agenda – Anne Solikmoved to approve the April Agenda. Tom Wade seconded. Motion approved by unanimous vote.
	2. Approval of March 20, 2023Minutes- Solik moved to approve the April Minutes. Wade seconded. Motion approved by unanimous vote.
2. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Mike Easter reports a dog fight occurred at the park and all parties agreed to settle vet costs personally.
	2. Shawn Olson has a ADA compatible porta-potty available for sale to the Park for $900.
3. **REPORTS:**
	1. Library Report; Renee Wade- see attached. Wade presents proof of Liability insurance.
	2. Board Member Reports and Projects
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers submitted liability insurance that’s due in Sept.
			2. Travers reports the underground water leak that Shawn repaired.
		2. **Treasurer’s Report** – Anne Solik
			1. We will need to submit a complete expenses list for the playground. Reese agrees to create a report from FinPlus of invoices paid to these vendors, along with gather all remaining paid invoices related to this job.
			2. The board agrees to get Lewie Lester a $150 gift card for The Willow.
			3. Travers will purchase some Visa gift cards to give to Shawn to use as needed for improvements/repairs at the park.
			4. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Travers motions to approve warrants as presented. Seconded by Wade. Action approved by unanimous vote.

* + - 1. Accounts Receivable- Receivables from KidsKount, Library.
		1. **Special Projects Reports**
			1. More special projects as old projects are completed.
1. **NEW BUSINESS**
	1. **Ribbon Cutting ceremony and park party**
		1. Proposed date: 6/17/23
2. **OLD BUSINESS**
	1. **No Old Business.**
3. **NEXT MEETING:** Next regular meeting is Monday May 15, 2023
4. **ADJOURNMENT:** Meeting adjourned at 6:50 PM.

Christina Reese

 Christina Reese, Board Secretary