**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**March 18, 2025**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Thom Wade

**ABSENT:** Carole Chadima, Mike Easter

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, three members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR: (ACTION)**
	1. Approval of March 2025Agenda – Thom Wade moved to approve the Agenda. Anne Solik seconded. Motion approved by 3/0 vote.
	2. Approval of February 2025Minutes- Wade moved to approve the Minutes. Solik seconded. Motion approved by 3/0 vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
	1. Wade reports that a neighbor is complaining about excess light coming into their house from recent lights put up at the trailer and/or shed
5. **REPORTS:**
	1. **Library Report**; Presented by the Board, see attached.
	2. **Caretaker’s Report**- Susan absent.
	3. **Board Member Reports and Projects**
		1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
			1. Travers reports that he would like to find a new auditor and bookkeeper.
		2. **Treasurer’s Report** – Anne Solik
			1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Solik. Action approved by 3/0 vote.

* + - 1. Accounts Receivable- No receivables this month.
		1. **Outreach Report**-
			1. Bodhi Hive Rec Faire event Sat. May 3, 2-4pm. OTP could have a booth there with the Library.
1. **NEW BUSINESS**
	1. 2025 Budget (tabled/Travers working on it.).
	2. Picnic in the Park 2025, date set- 9/20/25.
		1. Music
		2. Food
		3. Raffle
		4. Bounce House
		5. Advertising
2. **OLD BUSINESS**
	1. Solar Project (tabled)
3. **NEXT MEETING:** Next regular meeting is Monday, April 21, 2025
4. **ADJOURNMENT:** Meeting adjourned at 7:00 PM.

Christina Reese

 Christina Reese, Board Secretary