**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**January 15, 2024**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Tom Wade, Mike Easter, Carole Chadima

**ABSENT:** Anne Solik

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR:**
   1. Approval of January 2024Agenda – Tom Wademoved to approve the October Agenda. Carole Chadima seconded. Motion approved by unanimous vote.
   2. Approval of December 2023Minutes- Wade moved to approve the September Minutes. Carole Chadima seconded. Motion approved by unanimous vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*
   1. Wade reports that volunteers would like to do a Bio Char Demonstration at the park and burn scotch broom. Potential date is 2/17 or 2/18/24.
5. **REPORTS:** 
   1. Library Report; Bethany Thomas reports- see attached.
      1. Bethany provided a current proof of Liability Insurance that covers the Library.
   2. Board Member Reports and Projects
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities

-There will be Gravel delivered to fill in the pot holes on the road.

-Look into other less expensive Propane Provider options.

* + 1. **Treasurer’s Report** – Anne Solik (absent)
       1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.*

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Travers. Action approved by unanimous vote.

- Accounts Receivable- Receivables from Library

1. **NEW BUSINESS** 
   1. **Library MOU Agreement (ACTION**)- Chadima suggests amending the agreement regarding the number of days required by each party to give notice before terminating contract should be 15 instead of 30 days.Wade motions to approve the adjusted MOU agreement. Travers seconds. Motion approved with a majority.
   2. **Solar Project (tabled)**
   3. **Public Market (tabled)**
2. **OLD BUSINESS**
   1. None to report.
3. **NEXT MEETING:** Next regular meeting is Monday, February 19, 2024
4. **ADJOURNMENT:** Meeting adjourned at 7:00 PM.

Christina Reese

Christina Reese, Board Secretary