**OAK TREE PARK AND RECREATION DISTRICT**

**18847 Oak Tree Road, Nevada City, CA 95959**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

**February 17, 2025**

**MINUTES**

**PRESENT:** Michael Travers; Chair, Anne Solik, Carole Chadima, Thom Wade, Mike Easter

**ABSENT:**

1. **CALL TO ORDER:** Meeting called to order at 6:00 PM, roll taken, five members present, quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:** *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes*
3. **CONSENT CALENDAR: (ACTION)** 
   1. Approval of February 2025Agenda – Anne Solik moved to approve the Agenda. Thom Wade seconded. Motion approved by 5/0 vote.
   2. Approval of January 2025Minutes- Solik moved to approve the Minutes. Wade seconded. Motion approved by 5/0 vote.
4. **ANNOUNCEMENTS:** *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.* 
   1. **Solik suggests a planning meeting**
5. **REPORTS:** 
   1. **Library Report**; Presented by the Board, see attached.
   2. **Caretaker’s Report**-Susan McKinney
      1. Sue, Suasan’s friend, will be the substitute caretaker while Susan is away during the first week of March.
      2. Wade will assist with tree trimming needs.
      3. Susan requests a battery charger for the lawn mower.
   3. **Board Member Reports and Projects**
      1. **Chairman of the Board Report** –Michael Travers- Insurance/Legal Matters/Facilities
         1. Travers reports he recently thoroughly read through the most recent edition of Liability Insurance. Solik suggested looking into SDRMA (insurance for Special Districts).
         2. Travers inquired Carole Chadima regarding “Friends Funds” and transferring those to the General Ledger.
      2. **Treasurer’s Report** – Anne Solik
         1. Accounts Payable & Warrant Requests – *list of expenses owed by the district.- see attached.* **(ACTION)**

A list of warrants presented, signatures gathered. Wade motions to approve warrants as presented. Seconded by Easter. Action approved by 5/0 vote.

* + - 1. Accounts Receivable- Checks for reimbursements from the Library.
    1. **Outreach Report**-
       1. Bodhi Hive event Sat. May 3, 2-4pm. OTP could have a booth there.

1. **NEW BUSINESS** 
   1. 2025 Budget (tabled until March meeting).
   2. As a donation to OTP, Easter will cover the $300 bill to the electrician who fixed the trailer’s electrical issues
2. **OLD BUSINESS**
   1. Solar Project (tabled)
   2. Community Scotch Broom Pulling Party and Bio Char demonstration scheduled for Sat. March 22, 10:00AM.
      1. Cost of scotch broom pullers?
      2. Possible to borrow from Fire Safe Council?
      3. Check Bargain Barn for pullers.
3. **NEXT MEETING:** Next regular meeting is Monday, March 17, 2025
4. **ADJOURNMENT:** Meeting adjourned at 7:15 PM.

Christina Reese

Christina Reese, Board Secretary